

Los Alamos Public Schools Board Meeting

Tuesday, July 14, 2026 5:30 PM

LAPS Board Room, 2101 Trinity Drive, Suite V, Los Alamos, NM 87544

1. **Pledge of Allegiance**
2. **Call to Order**
3. **Roll Call**
4. **Routine Business/Approval of Agenda**
5. **Recognition by the Board**
6.
 - a. **Student Liaison Representatives**
 - b. **Superintendent's Report**
 - c. **Public Comment for items not on the agenda**
7. **Routine Business/Consent Agenda items**
Adjusting Entries Report
Draft Minutes from June 25, 2026
Action Item

ADJUSTING ENTRIES REPORT
> \$10,000
JUNE, 2026

Summary		JE Number	Account	Memo	Line Memo	Sum of Debit	Sum of Credit
Date	Fund						
6/1/2026	62000	3594	62000.0000.25000.0000.041751.0000.848.0000	REALIZE JUNE, 2026 LEASED FACILITIES LEASE PAYMENTS	JUNE, 2026 RENT; SMITH'S - UNEARNED REVENUE	\$ 35,793.68	\$ -
			62000.0000.25000.0000.041851.0000.851.0000	REALIZE JUNE, 2026 LEASED FACILITIES LEASE PAYMENTS	JUNE, 2026 RENT; BARRANCA POOL - UNEARNED REVENUE	\$ 586.52	\$ -
			62000.0000.25000.0000.041853.0000.880.0000	REALIZE JUNE, 2026 LEASED FACILITIES LEASE PAYMENTS	JUNE, 2026 RENT; LANL/MESA - UNEARNED REVENUE	\$ 24,754.50	\$ -
			62000.0000.25000.0000.041854.0000.873.0000	REALIZE JUNE, 2026 LEASED FACILITIES LEASE PAYMENTS	JUNE, 2026 RENT; HOUSE TO HOME - UNEARNED REVENUE	\$ 1,254.00	\$ -
			62000.0000.25000.0000.041855.0000.880.0000	REALIZE JUNE, 2026 LEASED FACILITIES LEASE PAYMENTS	JUNE, 2026 RENT; LANL/CANYON - UNEARNED REVENUE	\$ 77,964.75	\$ -
			62000.0000.25000.0000.041856.0000.880.0000	REALIZE JUNE, 2026 LEASED FACILITIES LEASE PAYMENTS	JUNE, 2026 RENT; LANL/PAJARITO - UNEARNED REVENUE	\$ 89,479.50	\$ -
			62000.0000.25000.0000.041862.0000.866.0000	REALIZE JUNE, 2026 LEASED FACILITIES LEASE PAYMENTS	JUNE, 2026 RENT; ITC - UNEARNED REVENUE	\$ 566.59	\$ -
			62000.0000.25000.0000.041862.0000.868.0000	REALIZE JUNE, 2026 LEASED FACILITIES LEASE PAYMENTS	JUNE, 2026 RENT; LA LANDSCAPING - UNEARNED REVENUE	\$ 2,512.75	\$ -
			62000.0000.25000.0000.041877.0000.886.0000	REALIZE JUNE, 2026 LEASED FACILITIES LEASE PAYMENTS	JUNE, 2026 RENT; WIEMANN WEALTH - UNEARNED REVENUE	\$ 1,252.07	\$ -
			62000.0000.25000.0000.041878.0000.898.0000	REALIZE JUNE, 2026 LEASED FACILITIES LEASE PAYMENTS	JUNE, 2026 RENT; LA COMM CERAMICS - UNEARNED REVEN	\$ 1,285.00	\$ -
			62000.0000.25000.0000.041880.0000.880.0000	REALIZE JUNE, 2026 LEASED FACILITIES LEASE PAYMENTS	JUNE, 2026 RENT; TRINITY AIR SAMPLING - UNEARNED R	\$ 100.00	\$ -
			62000.0000.41910.0000.041751.0000.848.0000	REALIZE JUNE, 2026 LEASED FACILITIES LEASE PAYMENTS	JUNE, 2026 RENT; SMITH'S	\$ -	\$ (35,793.68)
			62000.0000.41910.0000.041851.0000.851.0000	REALIZE JUNE, 2026 LEASED FACILITIES LEASE PAYMENTS	JUNE, 2026 RENT; BARRANCA POOL	\$ -	\$ (586.52)
			62000.0000.41910.0000.041853.0000.880.0000	REALIZE JUNE, 2026 LEASED FACILITIES LEASE PAYMENTS	JUNE, 2026 RENT; LANL/MESA	\$ -	\$ (24,754.50)
			62000.0000.41910.0000.041854.0000.873.0000	REALIZE JUNE, 2026 LEASED FACILITIES LEASE PAYMENTS	JUNE, 2026 RENT; HOUSE TO HOME	\$ -	\$ (1,254.00)
			62000.0000.41910.0000.041855.0000.880.0000	REALIZE JUNE, 2026 LEASED FACILITIES LEASE PAYMENTS	JUNE, 2026 RENT; LANL/CANYON	\$ -	\$ (77,964.75)
			62000.0000.41910.0000.041856.0000.880.0000	REALIZE JUNE, 2026 LEASED FACILITIES LEASE PAYMENTS	JUNE, 2026 RENT; LANL/PAJARITO	\$ -	\$ (89,479.50)
			62000.0000.41910.0000.041862.0000.866.0000	REALIZE JUNE, 2026 LEASED FACILITIES LEASE PAYMENTS	JUNE, 2026 RENT; ITC	\$ -	\$ (566.59)
			62000.0000.41910.0000.041862.0000.868.0000	REALIZE JUNE, 2026 LEASED FACILITIES LEASE PAYMENTS	JUNE, 2026 RENT; LA LANDSCAPING	\$ -	\$ (2,512.75)
			62000.0000.41910.0000.041877.0000.886.0000	REALIZE JUNE, 2026 LEASED FACILITIES LEASE PAYMENTS	JUNE, 2026 RENT; WIEMANN WEALTH	\$ -	\$ (1,252.07)
			62000.0000.41910.0000.041878.0000.898.0000	REALIZE JUNE, 2026 LEASED FACILITIES LEASE PAYMENTS	JUNE, 2026 RENT; LA COMMUNITY CERAMICS	\$ -	\$ (1,285.00)
			62000.0000.41910.0000.041880.0000.880.0000	REALIZE JUNE, 2026 LEASED FACILITIES LEASE PAYMENTS	JUNE, 2026 RENT; TRINITY AIR SAMPLING	\$ -	\$ (100.00)
6/4/2026	11000	3489	11000.0000.11011.0000.041000.0000.000.1200	TFR FR 11000 TO APC FOR APV 4318	ACCOUNTS PAYABLE CLEARING 572799-01	\$ 56,378.81	\$ -
			11000.0000.11011.0000.041000.0000.000.1202	TFR FR 11000 TO APC FOR APV 4318	OPERATIONAL 1202 572837-01	\$ -	\$ (56,378.81)
	15200	3491	15200.0000.11011.0000.041000.0000.000.1200	TFR FR 15200 TO APC FOR APV 4318	ACCOUNTS PAYABLE CLEARING 572799-01	\$ 25,808.55	\$ -
			15200.0000.11011.0000.041000.0000.000.1202	TFR FR 15200 TO APC FOR APV 4318	OPERATIONAL 1202 572837-01	\$ -	\$ (25,808.55)
	23000	3493	23000.0000.11011.0000.041000.0000.000.1200	TFR FR 23000 TO APC FOR APV 4318	ACCOUNTS PAYABLE CLEARING 572799-01	\$ 29,481.09	\$ -
			23000.0000.11011.0000.041000.0000.000.1202	TFR FR 23000 TO APC FOR APV 4318	OPERATIONAL 1202 572837-01	\$ -	\$ (29,481.09)
	31600	3482	31600.0000.11011.0000.041000.0000.000.1200	TFR FR 31600 TO APC FOR APV 4316	ACCOUNTS PAYABLE CLEARING 572799-01	\$ 25,823.78	\$ -
			31600.0000.11011.0000.041000.0000.000.1209	TFR FR 31600 TO APC FOR APV 4316	HB-33 CAP IMP 1209 167000626	\$ -	\$ (25,823.78)
		3500	31600.0000.11011.0000.041000.0000.000.1209	TFR FR SHADOW ACCT TO 31600 FOR APV 4316 & 4317	HB-33 CAP IMP 1209 167000626	\$ 26,224.66	\$ -
			31600.0000.11011.0000.041000.0000.000.1389	TFR FR SHADOW ACCT TO 31600 FOR APV 4316 & 4317	HB-33 SHADOW ACCT 1389 1100019060	\$ -	\$ (26,224.66)
	62000	3488	62000.0000.11011.0000.041000.0000.000.1200	TFR FR 62000 TO APC FOR APV 4317	ACCOUNTS PAYABLE CLEARING 572799-01	\$ 27,667.50	\$ -
			62000.0000.11011.0000.041000.0000.000.1210	TFR FR 62000 TO APC FOR APV 4317	LEASE FACILITIES 1210 167000618	\$ -	\$ (27,667.50)
		3499	62000.0000.11011.0000.041000.0000.000.1200	TFR FR 62000 TO APC FOR APV 4318	ACCOUNTS PAYABLE CLEARING 572799-01	\$ 32,907.73	\$ -
			62000.0000.11011.0000.041000.0000.000.1210	TFR FR 62000 TO APC FOR APV 4318	LEASE FACILITIES 1210 167000618	\$ -	\$ (32,907.73)

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Date	Fund						
6/5/2026	31600	3532	31600.0000.11011.0000.041000.0000.000.1209	SWEEP FR 31600 TO SHADOW ACCT	HB-33 CAP IMP 1209 167000626	\$ -	\$ (880,714.61)
			31600.0000.11011.0000.041000.0000.000.1389	SWEEP FR 31600 TO SHADOW ACCT	HB-33 SHADOW ACCT 1389 1100019060	\$ 880,714.61	\$ -
6/11/2026	11000	3541	11000.0000.11011.0000.041000.0000.000.1200	TFR FR 11000 TO APC FOR APV 4321	ACCOUNTS PAYABLE CLEARING 572799-01	\$ 80,953.15	\$ -
			11000.0000.11011.0000.041000.0000.000.1202	TFR FR 11000 TO APC FOR APV 4321	OPERATIONAL 1202 572837-01	\$ -	\$ (80,953.15)
	23000	3545	23000.0000.11011.0000.041000.0000.000.1200	TFR FR 23000 TO APC FOR APV 4321	ACCOUNTS PAYABLE CLEARING 572799-01	\$ 71,338.79	\$ -
			23000.0000.11011.0000.041000.0000.000.1202	TFR FR 23000 TO APC FOR APV 4321	OPERATIONAL 1202 572837-01	\$ -	\$ (71,338.79)
	31200	3549	31200.0000.11011.0000.041000.0000.000.1200	TFR FR 31200 TO APC FOR APV 4321	ACCOUNTS PAYABLE CLEARING 572799-01	\$ 49,716.96	\$ -
			31200.0000.11011.0000.041000.0000.000.1202	TFR FR 31200 TO APC FOR APV 4321	OPERATIONAL 1202 572837-01	\$ -	\$ (49,716.96)
	31600	3551	31600.0000.11011.0000.041000.0000.000.1200	TFR FR 31600 TO APC FOR APV 4321	ACCOUNTS PAYABLE CLEARING 572799-01	\$ 47,467.87	\$ -
			31600.0000.11011.0000.041000.0000.000.1209	TFR FR 31600 TO APC FOR APV 4321	HB-33 CAP IMP 1209 167000626	\$ -	\$ (47,467.87)
		3553	31600.0000.11011.0000.041000.0000.000.1209	TFR FR SHADOW ACCT TO 31600 FOR APV 4320 & 4321	HB-33 CAP IMP 1209 167000626	\$ 47,754.22	\$ -
			31600.0000.11011.0000.041000.0000.000.1389	TFR FR SHADOW ACCT TO 31600 FOR APV 4320 & 4321	HB-33 SHADOW ACCT 1389 1100019060	\$ -	\$ (47,754.22)
6/12/2026	11000	3555	11000.0000.11011.0000.041000.0000.000.1202	TEMPORARY TRANSFER FROM 62000 TO 11000 FOR PP 23, 24.1, 24.2, AND 24.3. JUNE SEG DISTRIBUTION HAS NOT BEEN RECEIVED.	CASH ACCOUNT - FROM 62000	\$ 1,800,000.00	\$ -
			11000.0000.14000.0000.041000.0000.000.0000	TEMPORARY TRANSFER FROM 62000 TO 11000 FOR PP 23, 24.1, 24.2, AND 24.3. JUNE SEG DISTRIBUTION HAS NOT BEEN RECEIVED.	DUE TO 62000	\$ -	\$ (1,800,000.00)
		3595	11000.0000.11011.0000.041000.0000.000.1201	TFR FR 11000 TO PRC FOR PP 23	PAYROLL CLEARING 569402-01	\$ 1,906,133.18	\$ -
			11000.0000.11011.0000.041000.0000.000.1202	TFR FR 11000 TO PRC FOR PP 23	OPERATIONAL 1202 572837-01	\$ -	\$ (1,906,133.18)
		3612	11000.0000.11011.0000.041000.0000.000.1201	TFR FR 11000 TO PRC FOR PP 24.1	PAYROLL CLEARING 569402-01	\$ 1,311,020.14	\$ -
			11000.0000.11011.0000.041000.0000.000.1202	TFR FR 11000 TO PRC FOR PP 24.1	OPERATIONAL 1202 572837-01	\$ -	\$ (1,311,020.14)
		3618	11000.0000.11011.0000.041000.0000.000.1201	TFR FR 11000 TO PRC FOR PP 24.1	PAYROLL CLEARING 569402-01	\$ 1,325,566.09	\$ -
			11000.0000.11011.0000.041000.0000.000.1202	TFR FR 11000 TO PRC FOR PP 24.1	OPERATIONAL 1202 572837-01	\$ -	\$ (1,325,566.09)
		3624	11000.0000.11011.0000.041000.0000.000.1201	TFR FR 11000 TO PRC FOR PP 24.3	PAYROLL CLEARING 569402-01	\$ 1,325,567.84	\$ -
			11000.0000.11011.0000.041000.0000.000.1202	TFR FR 11000 TO PRC FOR PP 24.3	OPERATIONAL 1202 572837-01	\$ -	\$ (1,325,567.84)
		3630	11000.0000.11011.0000.041000.0000.000.1202	TFR FR OP CKG TO 11000	OPERATIONAL 1202 572837-01	\$ 4,090,000.00	\$ -
			11000.0000.11011.0000.041000.0000.000.1399	TFR FR OP CKG TO 11000	OPERATIONAL CHECKING 1399 79001386	\$ -	\$ (4,090,000.00)
	13000	3596	13000.0000.11011.0000.041000.0000.000.1201	TFR FR 13000 TO PRC FOR PP 23	PAYROLL CLEARING 569402-01	\$ 34,003.91	\$ -
			13000.0000.11011.0000.041000.0000.000.1202	TFR FR 13000 TO PRC FOR PP 23	OPERATIONAL 1202 572837-01	\$ -	\$ (34,003.91)
	15100	3597	15100.0000.11011.0000.041000.0000.000.1201	TFR FR 15100 TO PRC FOR PP 23	PAYROLL CLEARING 569402-01	\$ 42,997.72	\$ -
			15100.0000.11011.0000.041000.0000.000.1202	TFR FR 15100 TO PRC FOR PP 23	OPERATIONAL 1202 572837-01	\$ -	\$ (42,997.72)
		3613	15100.0000.11011.0000.041000.0000.000.1201	TFR FR 15100 TO PRC FOR PP 24.1	PAYROLL CLEARING 569402-01	\$ 28,604.91	\$ -
			15100.0000.11011.0000.041000.0000.000.1202	TFR FR 15100 TO PRC FOR PP 24.1	OPERATIONAL 1202 572837-01	\$ -	\$ (28,604.91)
		3619	15100.0000.11011.0000.041000.0000.000.1201	TFR FR 15100 TO PRC FOR PP 24.2	PAYROLL CLEARING 569402-01	\$ 29,004.36	\$ -
			15100.0000.11011.0000.041000.0000.000.1202	TFR FR 15100 TO PRC FOR PP 24.2	OPERATIONAL 1202 572837-01	\$ -	\$ (29,004.36)
		3625	15100.0000.11011.0000.041000.0000.000.1201	TFR FR 15100 TO PRC FOR PP 24.3	PAYROLL CLEARING 569402-01	\$ 29,004.38	\$ -
			15100.0000.11011.0000.041000.0000.000.1202	TFR FR 15100 TO PRC FOR PP 24.3	OPERATIONAL 1202 572837-01	\$ -	\$ (29,004.38)
	24106	3601	24106.0000.11011.0000.041000.0000.000.1201	TFR FR 24106 TO PRC FOR PP 23	PAYROLL CLEARING 569402-01	\$ 24,570.15	\$ -

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JUNE, 2026

Summary		JE Number	Account	Memo	Line Memo	Sum of Debit	Sum of Credit
Date	Fund						
6/12/2026	24106	3601	24106.0000.11011.0000.041000.0000.000.1202	TFR FR 24106 TO PRC FOR PP 23	OPERATIONAL 1202 572837-01	\$ -	\$ (24,570.15)
	27149	3605	27149.0000.11011.0000.041000.0000.000.1201	TFR FR 27149 TO PRC FOR PP 23	PAYROLL CLEARING 569402-01	\$ 59,531.46	\$ -
			27149.0000.11011.0000.041000.0000.000.1202	TFR FR 27149 TO PRC FOR PP 23	OPERATIONAL 1202 572837-01	\$ -	\$ (59,531.46)
		3615	27149.0000.11011.0000.041000.0000.000.1201	TFR FR 27149 TO PRC FOR PP 24.1	PAYROLL CLEARING 569402-01	\$ 32,901.99	\$ -
			27149.0000.11011.0000.041000.0000.000.1202	TFR FR 27149 TO PRC FOR PP 24.1	OPERATIONAL 1202 572837-01	\$ -	\$ (32,901.99)
		3621	27149.0000.11011.0000.041000.0000.000.1201	TFR FR 27149 TO PRC FOR PP 24.2	PAYROLL CLEARING 569402-01	\$ 32,982.58	\$ -
			27149.0000.11011.0000.041000.0000.000.1202	TFR FR 27149 TO PRC FOR PP 24.2	OPERATIONAL 1202 572837-01	\$ -	\$ (32,982.58)
		3627	27149.0000.11011.0000.041000.0000.000.1201	TFR FR 27149 TO PRC FOR PP 24.3	PAYROLL CLEARING 569402-01	\$ 32,982.60	\$ -
			27149.0000.11011.0000.041000.0000.000.1202	TFR FR 27149 TO PRC FOR PP 24.3	OPERATIONAL 1202 572837-01	\$ -	\$ (32,982.60)
	62000	3555	62000.0000.11011.0000.041000.0000.000.1210	TEMPORARY TRANSFER FROM 62000 TO 11000 FOR PP 23, 24.1, 24.2, AND 24.3. JUNE SEG DISTRIBUTION HAS NOT BEEN RECEIVED.	CASH ACCOUNT - TO 11000	\$ -	\$ (1,800,000.00)
			62000.0000.14000.0000.041000.0000.000.0000	TEMPORARY TRANSFER FROM 62000 TO 11000 FOR PP 23, 24.1, 24.2, AND 24.3. JUNE SEG DISTRIBUTION HAS NOT BEEN RECEIVED.	DUE FROM 11000	\$ 1,800,000.00	\$ -
		3608	62000.0000.11011.0000.041000.0000.000.1201	TFR FR 62000 TO PRC FOR PP 23	PAYROLL CLEARING 569402-01	\$ 308,139.65	\$ -
			62000.0000.11011.0000.041000.0000.000.1210	TFR FR 62000 TO PRC FOR PP 23	LEASE FACILITIES 1210 167000618	\$ -	\$ (308,139.65)
		3609	62000.0000.11011.0000.041000.0000.000.1201	TFR FR 62000 TO PRC FOR PP 24.1	PAYROLL CLEARING 569402-01	\$ 25,482.48	\$ -
			62000.0000.11011.0000.041000.0000.000.1210	TFR FR 62000 TO PRC FOR PP 24.1	LEASE FACILITIES 1210 167000618	\$ -	\$ (25,482.48)
		3610	62000.0000.11011.0000.041000.0000.000.1201	TFR FR 62000 TO PRC FOR PP 24.2	PAYROLL CLEARING 569402-01	\$ 25,586.38	\$ -
			62000.0000.11011.0000.041000.0000.000.1210	TFR FR 62000 TO PRC FOR PP 24.2	LEASE FACILITIES 1210 167000618	\$ -	\$ (25,586.38)
		3611	62000.0000.11011.0000.041000.0000.000.1201	TFR FR 62000 TO PRC FOR PP 24.3	PAYROLL CLEARING 569402-01	\$ 25,586.19	\$ -
			62000.0000.11011.0000.041000.0000.000.1210	TFR FR 62000 TO PRC FOR PP 24.3	LEASE FACILITIES 1210 167000618	\$ -	\$ (25,586.19)
6/17/2026	11000	3661	11000.0000.11011.0000.041000.0000.000.1200	TFR FR 11000 TO APC FOR PAV 4323	ACCOUNTS PAYABLE CLEARING 572799-01	\$ 44,219.03	\$ -
			11000.0000.11011.0000.041000.0000.000.1202	TFR FR 11000 TO APC FOR PAV 4323	OPERATIONAL 1202 572837-01	\$ -	\$ (44,219.03)
	13000	3662	13000.0000.11011.0000.041000.0000.000.1200	TFR FR 13000 TO APC FOR APV 4323	ACCOUNTS PAYABLE CLEARING 572799-01	\$ 24,404.40	\$ -
			13000.0000.11011.0000.041000.0000.000.1202	TFR FR 13000 TO APC FOR APV 4323	OPERATIONAL 1202 572837-01	\$ -	\$ (24,404.40)
	21000	3663	21000.0000.11011.0000.041000.0000.000.1200	TFR FR 21000 TO APC FOR APV 4323	ACCOUNTS PAYABLE CLEARING 572799-01	\$ 68,525.61	\$ -
			21000.0000.11011.0000.041000.0000.000.1202	TFR FR 21000 TO APC FOR APV 4323	OPERATIONAL 1202 572837-01	\$ -	\$ (68,525.61)
	21100	3664	21100.0000.11011.0000.041000.0000.000.1200	TFR FR 21100 TO APC FOR APV 4323	ACCOUNTS PAYABLE CLEARING 572799-01	\$ 207,844.84	\$ -
			21100.0000.11011.0000.041000.0000.000.1202	TFR FR 21100 TO APC FOR APV 4323	OPERATIONAL 1202 572837-01	\$ -	\$ (207,844.84)
	31100	3670	31100.0000.11011.0000.041000.0000.000.1200	TFR FR 31100 TO APC FOR APV 4323	ACCOUNTS PAYABLE CLEARING 572799-01	\$ 36,926.27	\$ -
			31100.0000.11011.0000.041000.0000.000.1226	TFR FR 31100 TO APC FOR APV 4323	BOND BUILDING CHECKING 1226 466115-01	\$ -	\$ (36,926.27)
	31600	3671	31600.0000.11011.0000.041000.0000.000.1200	TFR FR 31600 TO APC FOR APV 4323	ACCOUNTS PAYABLE CLEARING 572799-01	\$ 55,177.34	\$ -
			31600.0000.11011.0000.041000.0000.000.1209	TFR FR 31600 TO APC FOR APV 4323	HB-33 CAP IMP 1209 167000626	\$ -	\$ (55,177.34)
		3673	31600.0000.11011.0000.041000.0000.000.1209	TFR FR SHADOW ACCT TO 31600 FOR APV 4323	HB-33 CAP IMP 1209 167000626	\$ 55,177.34	\$ -
			31600.0000.11011.0000.041000.0000.000.1389	TFR FR SHADOW ACCT TO 31600 FOR APV 4323	HB-33 SHADOW ACCT 1389 1100019060	\$ -	\$ (55,177.34)
	62000	3672	62000.0000.11011.0000.041000.0000.000.1200	TFR FR 62000 TO APC FOR APV 4323	ACCOUNTS PAYABLE CLEARING 572799-01	\$ 49,216.75	\$ -
			62000.0000.11011.0000.041000.0000.000.1210	TFR FR 62000 TO APC FOR APV 4323	LEASE FACILITIES 1210 167000618	\$ -	\$ (49,216.75)

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6/25/2026	11000	3679	11000.0000.11011.0000.041000.0000.000.1200	TFR FR 11000 TO APC FOR APV 4326	ACCOUNTS PAYABLE CLEARING 572799-01	\$ 71,097.53	\$ -
			11000.0000.11011.0000.041000.0000.000.1202	TFR FR 11000 TO APC FOR APV 4326	OPERATIONAL 1202 572837-01	\$ -	\$ (71,097.53)
	15200	3681	15200.0000.11011.0000.041000.0000.000.1200	TFR FR 15200 TO APC FOR APV 4326	ACCOUNTS PAYABLE CLEARING 572799-01	\$ 11,960.68	\$ -
			15200.0000.11011.0000.041000.0000.000.1202	TFR FR 15200 TO APC FOR APV 4326	OPERATIONAL 1202 572837-01	\$ -	\$ (11,960.68)
	23000	3690	23000.0000.11011.0000.041000.0000.000.1202	TFR FR SPIRIT STORE TO 23000	OPERATIONAL 1202 572837-01	\$ 10,000.00	\$ -
			23000.0000.11011.0000.041000.0000.000.1390	TFR FR SPIRIT STORE TO 23000	LAHS SPIRIT STORE 1390 902700	\$ -	\$ (10,000.00)
	31100	3686	31100.0000.11011.0000.041000.0000.000.1200	TFR FR 31100 TO APC FOR APV 4326	ACCOUNTS PAYABLE CLEARING 572799-01	\$ 187,190.93	\$ -
			31100.0000.11011.0000.041000.0000.000.1226	TFR FR 31100 TO APC FOR APV 4326	BOND BUILDING CHECKING 1226 466115-01	\$ -	\$ (187,190.93)
	31200	3685	31200.0000.11011.0000.041000.0000.000.1200	TFR FR 31200 TO APC FOR APV 4326	ACCOUNTS PAYABLE CLEARING 572799-01	\$ 51,524.04	\$ -
			31200.0000.11011.0000.041000.0000.000.1202	TFR FR 31200 TO APC FOR APV 4326	OPERATIONAL 1202 572837-01	\$ -	\$ (51,524.04)
	31600	3676	31600.0000.11011.0000.041000.0000.000.1200	TFR FR 31600 TO APC FOR APV 4324	ACCOUNTS PAYABLE CLEARING 572799-01	\$ 24,120.00	\$ -
			31600.0000.11011.0000.041000.0000.000.1209	TFR FR 31600 TO APC FOR APV 4324	HB-33 CAP IMP 1209 167000626	\$ -	\$ (24,120.00)
		3689	31600.0000.11011.0000.041000.0000.000.1209	TFR FR SHADOW ACCT TO 31600 FOR APV 4324 & 4326	HB-33 CAP IMP 1209 167000626	\$ 74,370.61	\$ -
			31600.0000.11011.0000.041000.0000.000.1389	TFR FR SHADOW ACCT TO 31600 FOR APV 4324 & 4326	HB-33 SHADOW ACCT 1389 1100019060	\$ -	\$ (74,370.61)
		3691	31600.0000.11011.0000.041000.0000.000.1200	REVERSE JE #3687 - INCORRECT DATE	ACCOUNTS PAYABLE CLEARING 572799-01	\$ -	\$ (50,250.61)
			31600.0000.11011.0000.041000.0000.000.1209	REVERSE JE #3687 - INCORRECT DATE	HB-33 CAP IMP 1209 167000626	\$ 50,250.61	\$ -
		3692	31600.0000.11011.0000.041000.0000.000.1200	TFR FR 31600 TO APC FOR APV 4326	ACCOUNTS PAYABLE CLEARING 572799-01	\$ 50,250.61	\$ -
			31600.0000.11011.0000.041000.0000.000.1209	TFR FR 31600 TO APC FOR APV 4326	HB-33 CAP IMP 1209 167000626	\$ -	\$ (50,250.61)
		3694	31600.0000.11011.0000.041000.0000.000.1200	REVERSE JE #3691 - INCORRECT DATE	ACCOUNTS PAYABLE CLEARING 572799-01	\$ 50,250.61	\$ -
			31600.0000.11011.0000.041000.0000.000.1209	REVERSE JE #3691 - INCORRECT DATE	HB-33 CAP IMP 1209 167000626	\$ -	\$ (50,250.61)
	62000	3688	62000.0000.11011.0000.041000.0000.000.1200	TFR FR 62000 TO APC FOR APV 4326	ACCOUNTS PAYABLE CLEARING 572799-01	\$ 26,415.84	\$ -
			62000.0000.11011.0000.041000.0000.000.1210	TFR FR 62000 TO APC FOR APV 4326	LEASE FACILITIES 1210 167000618	\$ -	\$ (26,415.84)
6/26/2026	11000	3699	11000.0000.11011.0000.041000.0000.000.1202	RETURN FUNDS BORROWED FROM 62000 ON 6/12/2026; SEE JE #3555	CASH ACCOUNT - RETURN TO 62000	\$ -	\$ (1,800,000.00)
			11000.0000.14000.0000.041000.0000.000.0000	RETURN FUNDS BORROWED FROM 62000 ON 6/12/2026; SEE JE #3555	DUE TO 62000	\$ 1,800,000.00	\$ -
	62000	3699	62000.0000.11011.0000.041000.0000.000.1210	RETURN FUNDS BORROWED FROM 62000 ON 6/12/2026; SEE JE #3555	CASH ACCOUNT - FROM 11000	\$ 1,800,000.00	\$ -
			62000.0000.14000.0000.041000.0000.000.0000	RETURN FUNDS BORROWED FROM 62000 ON 6/12/2026; SEE JE #3555	DUE FROM 11000	\$ -	\$ (1,800,000.00)
6/29/2026	11000	3735	11000.0000.11011.0000.041000.0000.000.1201	TFR FR 11000 TO PRC FOR PP 24	PAYROLL CLEARING 569402-01	\$ 469,074.37	\$ -
			11000.0000.11011.0000.041000.0000.000.1202	TFR FR 11000 TO PRC FOR PP 24	OPERATIONAL 1202 572837-01	\$ -	\$ (469,074.37)
	13000	3736	13000.0000.11011.0000.041000.0000.000.1201	TFR FR 13000 TO PRC FOR PP 24	PAYROLL CLEARING 569402-01	\$ 15,810.37	\$ -
			13000.0000.11011.0000.041000.0000.000.1202	TFR FR 13000 TO PRC FOR PP 24	OPERATIONAL 1202 572837-01	\$ -	\$ (15,810.37)
	15100	3737	15100.0000.11011.0000.041000.0000.000.1201	TFR FR 15100 TO PRC FOR PP 24	PAYROLL CLEARING 569402-01	\$ 19,324.50	\$ -
			15100.0000.11011.0000.041000.0000.000.1202	TFR FR 15100 TO PRC FOR PP 24	OPERATIONAL 1202 572837-01	\$ -	\$ (19,324.50)
	24106	3739	24106.0000.11011.0000.041000.0000.000.1201	TFR FR 24106 TO PRC FOR PP 24	PAYROLL CLEARING 569402-01	\$ 52,401.85	\$ -
			24106.0000.11011.0000.041000.0000.000.1202	TFR FR 24106 TO PRC FOR PP 24	OPERATIONAL 1202 572837-01	\$ -	\$ (52,401.85)
	62000	3742	62000.0000.11011.0000.041000.0000.000.1201	TFR FR 62000 TO PRC FOR PP 24	PAYROLL CLEARING 569402-01	\$ 105,569.01	\$ -
			62000.0000.11011.0000.041000.0000.000.1210	TFR FR 62000 TO PRC FOR PP 24	LEASE FACILITIES 1210 167000618	\$ -	\$ (105,569.01)

ADJUSTING ENTRIES REPORT
> \$10,000
JUNE, 2026

Summary		JE Number	Account	Memo	Line Memo	Sum of Debit	Sum of Credit
Date	Fund						
6/30/2026	11000	3751	11000.0000.11011.0000.041000.0000.000.1202	MOVE SALARY FOR KEITH ROSEBAUM FROM FUND 13000 TO 11000 TO ALIGN EXPENDITURES WITH BUDGET	CASH ACCOUNT	\$ -	\$ (50,489.75)
			11000.2700.51100.0000.041000.1114.920.0000	MOVE SALARY FOR KEITH ROSEBAUM FROM FUND 13000 TO 11000 TO ALIGN EXPENDITURES WITH BUDGET	SALARIES EXPENSE - FROM 13000	\$ 50,489.75	\$ -
	13000	3751	13000.0000.11011.0000.041000.0000.000.1202	MOVE SALARY FOR KEITH ROSEBAUM FROM FUND 13000 TO 11000 TO ALIGN EXPENDITURES WITH BUDGET	CASH ACCOUNT	\$ 50,489.75	\$ -
			13000.2700.51100.0000.041000.1114.920.0000	MOVE SALARY FOR KEITH ROSEBAUM FROM FUND 13000 TO 11000 TO ALIGN EXPENDITURES WITH BUDGET	SALARIES EXPENSE - TO 11000	\$ -	\$ (50,489.75)
	23000	3718	23000.0000.11011.0000.041000.0000.000.1202	PO #20260171, CDWG, INVOICE #AF3AA4H: CHANGE FROM FUND 23000 TO FUND 31600 TO ALIGN EXPENDITURES WITH BUDGET.	CASH ACCOUNT	\$ 41,060.62	\$ -
			23000.1000.53711.9000.041000.0000.000.5216	PO #20260171, CDWG, INVOICE #AF3AA4H: CHANGE FROM FUND 23000 TO FUND 31600 TO ALIGN EXPENDITURES WITH BUDGET.	GOGUARDIAN ADMIN+FLEET+DNS+ADDEFLECT, QUOTE PLFK81	\$ -	\$ (19,176.00)
					GOGUARDIAN TEACHER - SUBSCRIPTION LICENSE (1 YEAR)	\$ -	\$ (19,176.00)
					TAX	\$ -	\$ (2,708.62)
		3719	23000.0000.11011.0000.041000.0000.000.1202	PO #20260186, CDWG, INVOICE #AF3AA3Z: MOVE FROM FUND 23000 TO FUND 31600 TO ALIGN EXPENDITURES WITH BUDGET	CASH ACCOUNT	\$ 14,160.09	\$ -
			23000.1000.53711.9000.041000.0000.000.5216	PO #20260186, CDWG, INVOICE #AF3AA3Z: MOVE FROM FUND 23000 TO FUND 31600 TO ALIGN EXPENDITURES WITH BUDGET	GOGUARDIAN PEAR DECK - SUBSCRIPTION LICENSE (1 YEA	\$ -	\$ (13,226.00)
					SALES TAX	\$ -	\$ (934.09)
		3723	23000.0000.11011.0000.041000.0000.000.1202	PO #20260137, NOTABLE, INC, INVOICE #INVOICE-235520: MOVE FROM FUND 23000 TO FUND 62000 TO ALIGN EXPENDITURES WITH BUDGET.	CASH ACCOUNT	\$ 15,075.00	\$ -
			23000.1000.56113.1010.041000.0000.000.5216	PO #20260137, NOTABLE, INC, INVOICE #INVOICE-235520: MOVE FROM FUND 23000 TO FUND 62000 TO ALIGN EXPENDITURES WITH BUDGET.	DISTRICT PLAN INCLUDES UNLIMITED VIRTUAL LEARNING	\$ -	\$ (15,075.00)
		3724	23000.0000.11011.0000.041000.0000.000.1202	PO #20260188, SCREENCASTIFY, INVOICE #5C-919355: MOVE FROM FUND 23000 TO FUND 62000 TO ALIGN EXPENDITURES WITH BUDGET.	CASH ACCOUNT	\$ 11,311.63	\$ -
			23000.1000.56118.0000.041000.0000.000.5216	PO #20260188, SCREENCASTIFY, INVOICE #5C-919355: MOVE FROM FUND 23000 TO FUND 62000 TO ALIGN EXPENDITURES WITH BUDGET.	EDUCATOR PRO SITEWIDE-ANNUAL. EDUCATOR PRO (WORLD	\$ -	\$ (11,311.63)
	31100	3772	31100.0000.11011.0000.041000.0000.000.1401	Bank statement adjustment	Cash Entry	\$ 19,082.08	\$ -
			31100.0000.41510.0000.041000.0000.000.0000	Bank statement adjustment	INTEREST EARNED	\$ -	\$ (19,082.08)
	31600	3718	31600.0000.11011.0000.041000.0000.000.1209	PO #20260171, CDWG, INVOICE #AF3AA4H: CHANGE FROM FUND 23000 TO FUND 31600 TO ALIGN EXPENDITURES WITH BUDGET.	CASH ACCOUNT	\$ -	\$ (41,060.62)
			31600.4000.56113.0000.041000.0000.320.0000	PO #20260171, CDWG, INVOICE #AF3AA4H: CHANGE FROM FUND 23000 TO FUND 31600 TO ALIGN EXPENDITURES WITH BUDGET.	GOGUARDIAN ADMIN+FLEET+DNS+ADDEFLECT, QUOTE PLFK81	\$ 19,176.00	\$ -
					GOGUARDIAN TEACHER - SUBSCRIPTION LICENSE (1 YEAR)	\$ 19,176.00	\$ -
					TAX	\$ 2,708.62	\$ -
		3719	31600.0000.11011.0000.041000.0000.000.1209	PO #20260186, CDWG, INVOICE #AF3AA3Z: MOVE FROM FUND 23000 TO FUND 31600 TO ALIGN EXPENDITURES WITH BUDGET	CASH ACCOUNT	\$ -	\$ (14,160.09)
			31600.4000.56113.0000.041000.0000.320.0000	PO #20260186, CDWG, INVOICE #AF3AA3Z: MOVE FROM FUND 23000 TO FUND 31600 TO ALIGN EXPENDITURES WITH BUDGET	GOGUARDIAN PEAR DECK - SUBSCRIPTION LICENSE (1 YEA	\$ 13,226.00	\$ -
					SALES TAX	\$ 934.09	\$ -
		3774	31600.0000.11011.0000.041000.0000.000.1209	TFR FR SHADOW ACCT TO 31600 FOR JE'S 3718-3720	HB-33 CAP IMP 1209 167000626	\$ 62,706.71	\$ -
			31600.0000.11011.0000.041000.0000.000.1389	TFR FR SHADOW ACCT TO 31600 FOR JE'S 3718-3720	HB-33 SHADOW ACCT 1389 1100019060	\$ -	\$ (62,706.71)
	62000	3723	62000.0000.11011.0000.041000.0000.000.1210	PO #20260137, NOTABLE, INC, INVOICE #INVOICE-235520: MOVE FROM FUND 23000 TO FUND 62000 TO ALIGN EXPENDITURES WITH BUDGET.	CASH ACCOUNT	\$ -	\$ (15,075.00)
			62000.1000.56113.1010.041000.0000.300.3122	PO #20260137, NOTABLE, INC, INVOICE #INVOICE-235520: MOVE FROM FUND 23000 TO FUND 62000 TO ALIGN EXPENDITURES WITH BUDGET.	DISTRICT PLAN INCLUDES UNLIMITED VIRTUAL LEARNING	\$ 15,075.00	\$ -
		3724	62000.0000.11011.0000.041000.0000.000.1210	PO #20260188, SCREENCASTIFY, INVOICE #5C-919355: MOVE FROM FUND 23000 TO FUND 62000 TO ALIGN EXPENDITURES WITH BUDGET.	CASH ACCOUNT	\$ -	\$ (11,311.63)
			62000.1000.56113.1010.041000.0000.300.3122	PO #20260188, SCREENCASTIFY, INVOICE #5C-919355: MOVE FROM FUND 23000 TO FUND 62000 TO ALIGN EXPENDITURES WITH BUDGET.	EDUCATOR PRO SITEWIDE-ANNUAL. EDUCATOR PRO (WORLD	\$ 11,311.63	\$ -
Grand Total						\$ 21,684,539.20	\$ (21,684,539.20)

June 25, 2026 at 5:30 PM - Los Alamos Public School Board Summer Retreat & Work Session

Draft Minutes

- 1. Pledge of Allegiance**
- 2. Call to Order, 5:30 pm**
- 3. Roll Call**

President Wyman, Here

Vice President Coupland, Here

Secretary Colgan, Absent

Member Jaurigue, Here

Member Baker, Here

Superintendent Guy

Recording Secretary Brugh

4. Routine Business/Approval of Agenda

Member Jaurigue: I MOVE the School Board approve the agenda for June 25, 2026.

All in Favor, AYE

Motion Carries

5. Routine Business/Consent Agenda items

Budget Adjustments Report

Disposals

Draft Minutes from June 9, 2026

Vice President Coupland: I MOVE the School Board approve the Consent Agenda as presented.

All in Favor, AYE

Motion Carries

6. Discussion and Reflection on School Board Self-Evaluation and Process

Members of the School Board discussed the seven topics they need to address for the self-evaluation process:

1. Analysis of strategic goal setting and planning
2. Board/Superintendent relations
3. Conduct of and processes for Board meetings
4. Financial oversight
5. Policy and governance
6. Board relations among members, Superintendent, staff and community
7. Board training

We are in Year 3 of the Strategic Plan. Members discussed a need to continuously monitor our goals and measure the execution of the Strategic Plan to ensure that the Strategic Plan remains in alignment with the District Vision, Mission, and Core Values.

Members felt that 50% of the board meetings should be spent on “student outcomes”. Operational topics/board business are generally taken care of at the Tuesday board meetings, while Thursday meetings are work sessions where the school principals address how the schools are meeting the Strategic Plan and are usually held at schools. Board members also discussed improving communication with the community.

7. Review and Discussion of Los Alamos Public School Strategic Plan 2024-2027

Superintendent Guy explained that we will continue to make adjustments to the plan as we enter the 4th year. We will fine tune and monitor data and information. The slides for the three goals (Academic Excellence, Social-Emotional Wellbeing, and Civic Responsibility) have three columns. The columns are: Milestones, Measures, and Key Strategic Actions. A possible “Results” indicator as a 4th column was discussed.

Multiple questions were posed, including:

What do we need? How do we monitor the success? How do we know this is working? What does the board want consistent information on? How does adult behavior fit into this?

Further discussion will be on future agendas.

8. Future Business

Tues, July 14, LAPS Board Meeting, LAPS Board Room

Tues, August 11, LAPS Board Meeting, LAPS Board Room

Thurs, August 27, LAPS Board Meeting, Pinon Elementary School

9. Adjournment

Member Baker: I MOVE we adjourn this meeting.

All in Favor, AYE

Motion Carries, 8:25 pm

8. Lease Agreement Between The Board of Education of the Los Alamos Public Schools and Carla Jaramillo dba "Hair Experts" and Resolution for 2101 Trinity, Suite S
Presented by Tyra Thornton

- **2101 TRINITY SUITE S**
- **NEW TENANT**
- **NEW LEASE**

CARLA JARAMILLO dba Hair Experts



Suite S

New Lease Details

- ❖ **\$9,769.81 Lease annual revenue with and additional \$1,200.00 annually in Common Area Maintenance fees.**
- ❖ **Lease is for an initial term of two years**
 - Annual escalation clause that is tied to the Consumer Price Index with a maximum of 2.5% increase
- ❖ **Three options to extend the Lease**
 - Options are for one year
- ❖ **Maximum number of years on lease is 5 years**
- ❖ **Projected Effective Date of the Lease Agreement is August 1, 2026**
- ❖ **Carla would like to add two hair wash stations which will require a small amount of plumbing. She will hire a licensed contractor who will properly permit the work.**

**Lease Agreement
Between
The Board of Education of the Los Alamos Public Schools
And
Carla Jaramillo dba "Hair Experts"**

This Lease Agreement ("Lease") is entered into by and between the Board of Education of the Los Alamos Public Schools (hereinafter "Lessor") and Carla Jaramillo dba Hair Experts (hereinafter "Lessee"), (jointly referred to herein as the "Parties").

Recitals

- A. WHEREAS, Lessor is the owner of the premises more particularly described in Article 3 of this agreement and Exhibit A attached hereto, and has the authority pursuant to NMSA § 1978 22-5-4(D) to acquire, lease and dispose of certain real property; and
- B. WHEREAS, the real property includes approximately (571) square feet of interior office space located at 2101 Trinity Drive, Suite (S), Los Alamos, New Mexico, 87544 (hereinafter referred to as the "Leased Premises") with shared use of the parking lot located on the Property; and
- C. WHEREAS, subject to approval of the State Board of Finance (hereinafter "SBOF"), Lessor has the right and authority to lease the Leased Premises to Lessee; and
- D. WHEREAS, in consideration of the representations, agreements and conditions hereinafter set forth, Lessor desires to lease the Leased Premises to Lessee, together with Lessor's rights of ingress and egress and all existing easements and appurtenances thereto; and
- E. WHEREAS, Lessee and Lessor hereby acknowledge that this Lease is contingent upon approval by the Board of Education of the Los Alamos Public Schools, and shall not be effective until such approval is obtained.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree that the Recitals set forth above are hereby incorporated by reference and made an integral part of this Lease as if full set forth herein and as follows:

ARTICLE 1 - EFFECTIVE DATE

The "Effective Date" of this Lease shall be August 1, 2026 or the first business day following the date this Lease receives approval by the Board of Education, whichever is later.

ARTICLE 2 - TERM AND EXTENSION OPTION

The Term of this Lease ("Initial Term") shall be for a period of two (2) years commencing on the "Effective Date" with option(s) to extend the Initial Term, as described below in Article 7 of this Lease.

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ARTICLE 3 - LEASED PREMISES

Lessor does hereby lease to the Lessee the following described premises located in the County of Los Alamos, State of New Mexico:

A portion of Lot B of the Corrected Subdivision of Tract RR, Eastern Area 3, Los Alamos County, New Mexico. The Property consists of approximately 1.837 acres and is located at 2101 Trinity Drive, Los Alamos County, New Mexico, 87544. The Leased Premises consists of approximately 571 square feet of interior space commonly known as "Suite S" of the administrative complex site of school owned property, together with shared use of the parking lot located on the Property.

ARTICLE 4 - HOLD OVER

If Lessee remains in possession of the Premises after the termination or expiration of this Agreement then Lessee will be deemed to be occupying the Premises on a month to month basis, subject to the terms and conditions of this Agreement, provided, however, that the Holdover Term shall not exceed six (6) months.

ARTICLE 5 - DEMISE AND USE OF PREMISES

Lessor does hereby demise, lease and let the Leased Premises unto Lessee, together with Lessor's rights of ingress and egress and all existing easements and appurtenances thereto. Lessee shall use and occupy the Leased Premises as an Insurance Agency. Lessee shall not commit, or suffer to be committed, any nuisance or other act or thing against public policy. Lessee agrees not to use or permit the use of the Premises or any part thereof for any purpose prohibited by law, and Lessee agrees, at Lessee's sole expense, to comply with and conform to all of the requirements applicable to the Leased Premises of all governmental authorities having jurisdiction thereof, present or future, relating in any way to the condition, use and occupancy of the Leased Premises throughout the Term of this Lease and any extensions thereof.

Lease Agreement
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ARTICLE 6 - RENT

Lessee agrees to pay rent to Lessor as follows:

- a. Commencing on the Effective Date, and for the first year of the Lease Term, the "Annual Base Rent" shall be \$9,769.81, payable in equal monthly installments of \$814.15. The Lessee shall also be responsible for "Common Area Maintenance (CAM) fees" (parking lot maintenance, parking lot snow removal, real property landscaping, light bulbs, pest control, fire extinguisher maintenance) in the amount of one thousand two- hundred dollars (\$1,200.00) annually. The "Total Annual Rent" shall be Ten thousand Nine Hundred Sixty Nine and 81/100 dollars and (\$10,969.81) (Annual Base Rent plus Annual CAM Fees), The first month's rent shall be due and payable on the Effective Date of this Lease, and equal installments of \$914.15 be paid monthly thereafter throughout the first year of this Lease.
- b. Commencing with the second year of this Lease the Annual Base Rent and CAM fees shall escalate at the rate of the annual CPI from the U.S. Department of Labor and Statistics. The CPI Index shall mean the Consumer Price Index presently designated by the U.S. Bureau of Labor Statistics as the Consumer Price Index-Urban (CPI-U) from September of the previous year ("Annual Escalated Base Rent"), however such adjustment shall not exceed 2.5%. If the CPI Index is discontinued during the Term of this Lease, Lessor shall have the right to select and substitute another similar index. The Annual Base Rent nor CAM fees shall not be reduced as a result of any annual decrease in the CPI Index.
- c. If the Lessee's Option(s) to extend the Term of this Lease, described below, is exercised by the Lessee, then, commencing with the first option to extend this Lease, and for each successive year thereafter throughout the remaining Term of this Lease, the Annual Base Rent shall escalate at the rate of the annual CPI from the U.S. Department of Labor and Statistics. The CPI Index shall mean the Consumer Price Index presently designated by the U.S. Bureau of Labor Statistics as the Consumer Price Index-Urban (CPI-U) from

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June of the previous year ("Annual Escalated Base Rent"), however such adjustment shall not exceed 2.5%. If the CPI Index is discontinued during the Term of this Lease or any extension thereof, Lessor shall have the right to select and substitute another similar index. The Annual Base Rent shall not be reduced as a result of any annual decrease in the CPI Index.

- d. Rent shall be made payable to Los Alamos Public Schools and delivered to Lessor on the due date at PO Box 90, Los Alamos, New Mexico 87544 or at 2075 Trinity Drive, Los Alamos, New Mexico 87544 unless Lessor advises Lessee in writing of a different address. Each annual increase shall occur on the anniversary date of the Effective Date of the Lease Agreement. Payment shall be due on the first of each month during the term of the Lease.
- e. Late Fees. A late fee in the amount of 5% of the Monthly Rent shall be assessed on the following month's rent if payment is not postmarked or received by Lessor on or before the tenth day of each month. The acceptance of any late payment by the Lessor shall not constitute a waiver of the requirement for the timely payment of rent or any other obligations under this Lease Agreement. Under no circumstances shall the acceptance of any late payment be construed as permission for the Lessee to make future payments late. The Lessor retains the right to enforce all provisions of this Lease Agreement regardless of any past acceptance of late payments.
- f. Lessee acknowledges that in the event direct deposit is utilized to pay rent, Lessor reserves the right to suspend or terminate direct deposit arrangements in the event of default by Lessee under this lease and to demand payment at a physical address.

ARTICLE 7 - LESSEE'S OPTIONS TO EXTEND LEASE TERM AND TERMINATION

- a. Unless the Lease is otherwise terminated as set for the below, Lessee is hereby granted three (3) options to extend the Term of this Lease. Each option shall be for one (1) additional year ("Extended Term"), not to exceed five years from the date of full execution of this Lease. Lessee may exercise such options only if Lessee is not in default

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under any provision of this Lease, and only if written notice of the exercise of each such option is provided to Lessor at least thirty (30) days prior to the expiration of the Term or Extended Term preceding such option period. If the option to extend the Term or Extended Term of this Lease shall not be exercised, then all options to extend this Lease for a subsequent period shall become null and void. Rent payable for each option period shall be determined in accordance with Paragraph 6 of this Lease. During each option period, unless approved by the SBOF and mutually agreed upon in writing and signed by the Parties, the terms and conditions of this Lease shall otherwise continue in force and effect between the Parties.

- b. Termination by Lessor may occur at any time, so long as the Lessor provides the Lessee a minimum of ninety (90) days advanced notice in writing.
- c. Mutual Termination may occur during any extension period, so long as both parties mutually agree to terminate the Lease in writing, and as signed by the Parties.

Terminating party must provide the other party a minimum of ninety (90) days advance notice in writing a request to terminate the Lease.

ARTICLE 8 - UTILITIES AND JANITORIAL SERVICES

Lessee shall pay for all the utility services, including water, sewer, refuse, electricity and gas that may accrue by reason of the occupancy of the Leased Premises by the Lessee. Janitorial services will not be provided by the Lessor. Lessee shall not at any time permit any lien or claim to be filed against the Leased Premises, including but not limited to, any expenses or charges for utilities.

ARTICLE 9 - CONDITION OF PREMISES

No representations have been made by Lessor to Lessee respecting the condition of the Leased Premises. Lessee has inspected and knows and accepts the condition of the Leased Premises as being free from defects and in good, clean and sanitary order, condition and repair, and Lessee agrees to keep the interior of the Leased Premises in such condition and repair. Lessee further

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agrees on the last day of the Term, Extended Term or sooner termination of this Lease to surrender unto Lessor the Leased Premises in as good as condition as when received, approved alterations and reasonable wear and tear excepted.

ARTICLE 10 - ASSIGNMENT OR SUBLETTING

Lessee shall not assign, sublet, mortgage, pledge or in any manner transfer this Lease or any portion of or interest therein, without the prior written consent of the Lessor. Consent may be withheld if Lessor, in good faith, believes the successor in interest to Lessee shall be unable to perform Lessee's obligations under this Lease. Any consent which may be given by Lessor shall not relieve Lessee from liability for the payment of rent or the performance of any conditions or representations of this Lease, provided, however, that such liability shall be limited to the remainder of the Term or Extended Term then in effect under this Lease.

ARTICLE 11 - ALTERATIONS

Lessee shall not make any alterations, additions or improvements to the Leased Premises without the prior written consent and authorization of Lessor. All such allowed alterations, additions or improvements shall be at Lessee's sole cost and expense.

- a. Lessee shall remove at its sole cost and expense all Alterations required to be removed by Lessor under this Lease and all Lessee-Owned Property upon the expiration or termination of the Term of this Lease and shall surrender the Leased Premises to Landlord in "broom-clean" condition and repair, normal wear and tear excepted, unless otherwise provided for in this Lease. Lessee shall repair at its sole cost and expense all material damage directly caused to the Premises by the removal of any Alterations or Lessee-Owned Property.

ARTICLE 12 - CONSTRUCTION AND REMODELING

Except as hereinafter set forth, Lessee accepts the Leased Premises in "as is" condition and if Lessee shall so elect, with the prior written approval of the Lessor, Lessee shall have the right, at Lessee's sole cost and expense, to remodel or expand the improvements which exist upon

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Carla Jaramillo dba "Hair Experts"

the Leased Premises, both exterior and interior. Such right and privilege shall be conditioned upon the following:

- a. Lessee shall secure all regulatory approvals and permits required by the county, municipality or state having jurisdiction for alterations/remodeling, and Lessee shall comply with all laws, ordinances and regulations governing the proposed construction, remodeling and the occupancy and usage of the premises.
- b. All remodeling, once authorized and approved by Lessor, shall be diligently prosecuted to completion without unreasonable delay.
- c. All costs of such work to be done, including architectural fees, license fees and other fees and costs, as well as premiums for Builder's Risk Insurance, naming Lessor as co-insured, shall be paid in full by Lessee as each fee and cost becomes due, and Lessee shall indemnify and hold Lessor harmless with respect to any such costs or fees.
- d. All approved improvements or additions to the Leased Premises, except temporary structures not affixed, shall become part of the Leased Premises and the improvement thereon free and clear of all liens arising out of or claimed by reason of any work performed, material furnished or obligations incurred by or at the instance of Lessee, and Lessee shall indemnify and save Lessor and the Leased Premises harmless from all such liens or claims of lien and all attorneys' fees and other costs and expenses reasonably incurred by reason thereof.
- e. Upon completion of the construction or remodeling by Lessee, Lessee shall deliver to Lessor a Certificate of Occupancy, or any equivalent certificate required by the county or municipality having jurisdiction before business is commenced upon the remodeled or newly constructed premises.

ARTICLE 13 - MAINTENANCE AND REPAIRS

- a. During the term of this Lease, Lessee shall maintain the interior of the Leased Premises in good, clean and sanitary order, and in good condition and repair, reasonable wear and tear excepted, excluding plumbing, electrical and mechanical systems and fixtures

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and interior gas, water and sewer lines. Lessee shall repair any damage to the Leased Premises or the Property caused by Lessee, its employees, agents, invitees or licensees ("Lessee Parties"). If maintenance or repair issues arise due to Lessee's or Lessee's employees', agents', invitees', or licensees' negligence, misuse, or failure to report a problem in a timely manner, Lessee will be responsible for the cost of repairs. Repeated incidents requiring maintenance due to Lessee's or Lessee's employees', agents', invitees', or licensees' actions or failure to maintain the premises as required may result in additional charges. Continued negligence may also be considered grounds for termination of this Lease.

- b. Upon the execution of this Lease, Lessor confirms that the amount of Eight Hundred Fourteen and 15/100 (\$814.15) Dollars as a security deposit (the "Security Deposit") shall be held by Lessor. Lessor may, at Lessor's election, apply the Security Deposit to the repair of any damage to the Leased Premises during or upon the expiration of the Term or Extended Term, or to the cost of restoring the Leased Premises to good repair and condition, reasonable wear and tear excepted, upon expiration of the Term or Extended Term. No interest shall be payable by Lessor to Lessee on the Security Deposit. Lessor shall be responsible for maintaining the following exterior portions of the Leased Premises: exterior walls, roof and foundation, and all structural elements of the Leased Premises as well as servicing, maintaining, repairing and replacing (i) the HVAC system, including furnaces, water heaters and thermostats, (ii) plumbing, electrical and mechanical systems and fixtures, and (iii) interior gas, water and sewer lines. Without limiting the foregoing, if the HVAC system needs replacement or the roof or other structural components of the Leased Premises requires repair or replacement other than as a result of damage caused by Lessee Parties, Lessor shall be responsible for those repair and replacement costs. Lessor shall be responsible for maintaining the shared parking lot and sidewalks, including snow and ice removal.

ARTICLE 14 - LIABILITY INSURANCE AND INDEMNIFICATION

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- a. Lessee agrees, at Lessee's own cost and expense, to procure and continue in force throughout the Term of this Lease for the benefit of Lessor and Lessee general liability insurance against any and all claims for injuries to persons or damage to property occurring in, upon or about the Leased Premises, such insurance at all times to be in an amount not less than \$1,000,000 for bodily injury or death arising out of any one occurrence and \$100,000 for property damage arising out of any one occurrence. Lessee shall deliver a copy of such certificate of insurance to Lessor upon the Effective Date and within ten (10) days after written request of the same by Lessor.
- b. In accordance with New Mexico state law, Lessor shall maintain during the term and any extended term of this Lease such risk-related insurance coverage as is provided by the New Mexico Public School Insurance Authority Act, Sections 22-29-1 through 22-29-12, NMSA 1978, including, property, casualty and general liability coverage, with such limits as are specified from time to time by state law.
- c. Lessee agrees to indemnify and hold Lessor harmless from all demands, claims, causes of action and/or judgments, and reasonable expenses incurred in defending the same, for injury to person, loss of life or damage to property occurring in or about the Leased Premises or arising out of or occurring by virtue of any negligent act or omission by Lessee, and/or its contractors, agents, independent contractors or employees. Lessee shall have no indemnification obligation to defend Lessor should such demand, claim, cause of action and/or judgment be caused by the negligence of Lessor, its employees, agents and invitees.

ARTICLE 15 - DAMAGE OR DESTRUCTION

In the event of the partial or total destruction of the Leased Premises during the Term of this Lease, from any cause other than by failure or neglect on the part of the Lessee to perform or observe any term, representation or condition hereof, Lessor shall forthwith repair the same, unless Lessor or Lessee shall elect to terminate this Lease as hereinafter set forth. Such destruction shall not annul or void this Lease except as hereafter provided and except that

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Lessee shall be entitled to an equitable abatement of the rent herein agreed to be paid while such repairs are being made, such equitable abatement to be based upon the extent to which the making of such repairs and the partial or total destruction interferes with the business carried on by Lessee in or about the Leased Premises. In the event that the Leased Premises are partially or totally destroyed by a cause or casualty to the extent of more than thirty-three and one-third (33 1/3%) percent of the replacement cost thereof, Lessor may elect to terminate this Lease by giving notice to Lessee within sixty (60) days after the occurrence of such destruction.

ARTICLE 16 - EMINENT DOMAIN

If any part of the Leased Premises shall be taken for public or quasi-public use by right of eminent domain, or transferred by agreement in connection with such public or quasi-public use, with or without any condemnation action or proceeding being instituted, this Lease shall terminate as of the date title shall vest in the condemner. All compensation or damages awarded for the fee title to the real property upon such taking or transfer shall go to Lessor and Lessee shall have no claim thereto. Lessee may, however, prove any other damages to which Lessee may be entitled to by law.

ARTICLE 17 - QUIET ENJOYMENT

Lessor represents and agrees that Lessee may, upon paying the rentals to be paid and performing all of the terms and provisions of this Lease, Lessee shall and may peaceably and quietly have, hold and enjoy the Leased Premises for the Term of the Lease and any extensions thereof.

ARTICLE 18 - TAXES

Lessor shall pay all ad valorem taxes, if any, assessed against the Leased Premises when due. All ad valorem taxes assessed upon Lessee's personal property contained within the Leased Premises shall be paid by the Lessee when due.

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ARTICLE 19 - LESSEE'S FIXTURES

Lessor agrees that the counters, wall shelving, signs, and any other fixtures and equipment which may, from time to time, be placed in or on the Leased Premises by the Lessee are the property of the Lessee, who at any time Lessee is not in default hereunder, may remove such moveable fixtures and equipment. Upon the expiration or termination of the Term of this Lease, if so, requested by Lessor, Lessee shall remove all moveable trade fixtures and equipment installed in the Leased Premises by Lessee, whether or not such fixtures and equipment are fastened to the Leased Premises and regardless of the manner in which they are so fastened, provided, however, that Lessee shall fully repair damage of any kind or character occasioned by removal of any such fixtures or equipment.

ARTICLE 20 - TRANSFER OF LESSOR'S INTEREST

Lessor hereby reserves the right to sell, assign or transfer the Leased Premises upon the condition that in such event this Lease shall remain in full force and effect, subject to the performance by Lessee of all the terms, representations and conditions on its part to be performed. Upon any such sale, assignment or transfer, Lessee agrees to look solely to any assignee or transferee with respect to all representations to be performed by Lessor subsequent to the date of such sale, assignment or transfer in connection with this Lease and Lessor shall be released from any further obligations hereunder provided the assignee or other transferee shall have assumed the obligations of Lessor hereunder.

ARTICLE 21 - DEFAULT

- a. If Lessee shall fail to maintain any liability insurance required hereunder or fail to perform any maintenance or repairs that Lessee is required to perform, Lessor may, but shall not be required to, purchase such insurance or perform such maintenance or repair at Lessee's cost and Lessee shall reimburse Lessor for the costs thereof as additional rent. Such reimbursements shall be paid by Lessee to Lessor within thirty (30)

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days after receipt of request for reimbursement together with documentation reasonably substantiating the amount of reimbursement requested.

- b. If Lessee shall fail to pay any part of the rent herein provided or any other sum required by this Lease to be paid to Lessor at the times or in the manner provided within ten (10) days (default herein being defined as payment received by Lessor ten (10) or more days subsequent to the due date), or if Lessee shall default in any of the other covenants; or conditions on Lessee's part agreed to be performed and that default if not cured within twenty (20) days following receipt of written notice from Lessor (or if the default cannot reasonably be cured within 20 days, if Lessee has not commenced a cure within such 20-day period and diligently pursued completion of the cure), in addition to other rights or remedies Lessor may have under this Lease, at law or in equity or otherwise, Lessee shall be in default hereunder and Lessor may either: (1) terminate this Lease, or (2) re-enter the Leased Premises by summary proceedings or otherwise, remove all persons and property from the Leased Premises without liability to any person for damage sustained by reason of such removal, and re-let the Leased Premises at such rental and upon such other terms and conditions as Lessor in its sole discretion may deem advisable. In such event, Lessee shall remain liable for the rent reserved under this Lease, plus the reasonable cost of obtaining possession of and re-letting of the Leased Premises and of any repairs and alterations necessary to prepare the Leased Premises for re-letting, less the rents; received from such re-letting, if any. Any and all monthly deficiencies so payable by Lessee shall be paid monthly on the date herein provided for the payment of rent.
- c. All remedies herein conferred upon Lessor shall be cumulative and no one exclusive of any other remedy conferred herein or by law. If Lessee is in default, Lessor may prevent removal of property from the Leased Premises by any lawful means it deems necessary to protect its interests.

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- d. As further security for the performance of Lessee's obligations hereunder, Lessee hereby grants to Lessor a Landlord's lien upon Lessee's furniture, fixtures and personal property located on the Leased Premises. In the event of an uncured default hereunder, Lessor shall be entitled to levy on such personal property under the terms of the Uniform Commercial Code.
- e. Notwithstanding any provision in this Lease to the contrary, and without limiting Lessor's other rights and remedies provided for hereto or at law or equity, if Lessee fails to pay within the ten (10) day grace period, any Base Rent or any other charges owing under this Lease more than two (2) times within any twelve (12) month period, then Lessor, at its sole election and in its sole and absolute discretion, may:
1. Terminate the Lease and evict the Tenant from the Premises (as described in Article 21b); and/or,
 2. Require that, beginning with the first monthly installment of Base Rent next due, the Base Rent shall no longer be paid in monthly installments, but shall be payable in advance on a quarterly basis, on the first day of the first month of the subsequent three-month period.

ARTICLE 22 - NOTICES

Notices required by this Lease shall be provided in writing and shall be deemed properly served if delivered personally or sent by certified mail, return receipt requested, to Lessor at 2075 Trinity Drive, Los Alamos, New Mexico 87544, and to Lessee at 2101 Trinity Drive, Suite T and Los Alamos, New Mexico 87544.

ARTICLE 23- NON-APPROPRIATION

The performance of Lessor's obligations under this Lease is contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of this Lease. If sufficient appropriations and authorization are not made by the Legislature, this Lease shall terminate upon written notice being provided by the Los Alamos

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Public Schools to the Lessee. The Los Alamos Public Schools' decision as to whether sufficient appropriations are available shall be accepted by the Lessee and shall be final.

ARTICLE 24 - WAIVER

The waiver by Lessor of any breach of any term, representation or condition herein contained shall not be deemed to be a waiver of such term, representation, or condition, or any subsequent breach of the same or any other term, representation or condition herein contained. The subsequent acceptance of rental hereunder by Lessor shall not be deemed a waiver of any preceding breach by Lessee of any term, representation or condition of this Lease, other than the failure of Lessee to pay the particular rental so accepted, regardless of Lessor's knowledge of such preceding breach at the time of acceptance of such rental.

ARTICLE 25 - SUCCESSORS AND ASSIGNS

All the terms, representations and conditions of this Lease shall be binding upon and inure to the benefit of and shall apply to the respective heirs, executors, administrators, successors, assigns and legal representatives of Lessor and Lessee.

ARTICLE 26 - ENTIRE AGREEMENT

This Lease incorporates all of the agreements, representations and understandings of the parties concerning the subject matter hereof and all such representations, agreements and understandings have merged into this Lease. No prior agreement or understanding, whether verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Lease.

ARTICLE 27 - AMENDMENT

This Agreement shall not be altered, changed or amended except by instrument in writing executed by the Parties hereto and is subject to SBOF approval.

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ARTICLE 28 - GOVERNING LAW

The laws of the State of New Mexico shall govern this Agreement, without giving effect to its choice of law provisions. Venue shall be proper only in a New Mexico court of competent jurisdiction in accordance with NMSA 1978, § 38-3-1 (G). By execution of this Agreement, Lessee acknowledges and agrees to the jurisdiction of the courts of the State of New Mexico over any and all lawsuits arising under or out of any term of this Agreement.

If any term of condition of this Agreement shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected and shall be valid and enforceable.

The undersigned have executed this Lease on the last date set forth below:

LESSEE:

Carla Jaramillo

LESSOR:

Board of Education of the
Los Alamos Public Schools

By:

By: Sondra Wyman, Board President

Date: _____

Date: _____

RESOLUTION OF THE BOARD OF EDUCATION
OF THE LOS ALAMOS PUBLIC SCHOOLS

The Board of Education of the Los Alamos Public Schools hereby adopts this Resolution as follows:

WHEREAS The Board of Education is authorizing a lease of office space school-owned real property, more particularly described as: 2101 Trinity Drive, Suite S, Los Alamos, NM 87544 to Carla Jaramillo.

WHEREAS the NMSA 1978, Section 13-6 requires a signed resolution or signed minutes of the governing body authorizing the lease,

WHEREAS the Board of Education hereby approves the the Lease of the real property described above to Carla Jaramillo, and the Superintendent of the Los Alamos Public Schools and the President of the Board of Education are hereby authorized and delegated the authority to finalize the terms of such Lease Agreement consistent with NMSA 1978, Section 13.6

DONE THIS 14th day of July, 2026 by vote of _____ Members in favor and _____ Members against the Resolution.

**BOARD OF EDUCATION OF THE
LOS ALAMOS PUBLIC SCHOOLS**

By: _____

Board President

Date: _____

ATTEST

By: _____

Board Secretary

Date: _____

9. Recommendation Request for Proposal
26-B-02 for HVAC Installation Project
10. School Construction Updates at Pinon
Elementary School and Chamisa Elementary
School
Presented by Superintendent Guy
11. Board Committees Update
12. Future Business
Mon, August 10, First Day of School
Tues, August 11, LAPS Board Meeting, LAPS Board
Room
Thurs, August 27, LAPS Board Meeting, Pinon
Elementary
Tues, Sept 8, LAPS Board Meeting, LAPS Board
Room
Thurs, Sept. 24, LAPS Board Meeting, Chamisa
Elementary
13. Closed Executive Session
School Board President Wyman will ask for a
Motion to go into a Closed Executive Session
pursuant to Section 10-15-1(H) (7) NMSA 1978 to
discuss pending legal matters,
And,
Pursuant to Section 10-15-1(H) (8) NMSA 1978 for
the discussion of the purchase, acquisition or
disposal of real property or water rights by
the public body.
14. Open Session
School Board President Wyman will state that
the purchase of the discussion in Closed
Session was limited to the items on the agenda.
15. Adjournment